



Dave Heineman
Governor

STATE OF NEBRASKA

DEPARTMENT OF ADMINISTRATIVE SERVICES
Carlos Castillo, Jr.
Director

MEMORANDUM

DATE: September 25, 2009

TO: ARRA Distribution List
Attention All Agencies, Boards and Commissions in receipt of ARRA Funds
Attention State Finance Officers in receipt of ARRA Funds

FROM: Gerry A. Oligmueller, State Budget Administrator

SUBJECT: October 7th 1512 Report Submission Date for ARRA Recipient State Agencies, Boards, and Commissions

This coming Thursday, October 1, www.FederalReporting.gov will open for submission of the Excel spreadsheets containing the data required by Section 1512 of the American Reinvestment and Recovery Act (ARRA).

On Saturday, October 10, at 10:59 PM Central Standard Time, www.FederalReporting.gov will close and will no longer accept original report submissions.

Thousands of persons across the United States and its territories will be accessing www.FederalReporting.gov to submit these reports. **We strongly encourage all ARRA recipient state agencies, boards, and commissions to submit their so-called Section 1512 reports by no later than 10:59 PM Central Standard Time, Wednesday, October 7th.** Your early response may avoid problems that cannot be resolved by 10:59 PM Central Standard Time on October 10, 2009.

ARRA recipient state agencies, boards, and commissions will also submit the same Excel spreadsheet(s) to the State Budget Division. This submission to the State Budget Division will occur only after successful submission to www.FederalReporting.gov. Instructions for submitting your Section 1512 spreadsheet(s) to the State Budget Division will be issued in the next week. The deadline for submitting spreadsheet(s) to the State Budget Division will be 10:59 PM Central Standard Time on October 10th.

If any problems occur between October 1st and October 7th with the final preparation or submission of your Section 1512 report, please contact your assigned State Budget Division Budget Analyst to discuss action planned or taken to resolve the problem and keep the Budget Analyst informed of resolution of problems.

Here are some 1512 reporting tips:

- Validate your spreadsheet(s) in www.FederalReporting.gov prior to October 1. The validation function is available after you log in.
- Use the most current version of the Grants and Loans Excel Spreadsheet on www.FederalReporting.gov.
- Obtain the FR PIN number for each DUNS number reported. This FR PIN number is required at the time you upload the spreadsheet to www.FederalReporting.gov. The FR PIN number is entered on the upload screen and is not an element of the spreadsheet.
 - o You request the FR PIN number in www.FederalReporting.gov Quick Links section. The www.FederalReporting.gov Point of Contact for that DUNS number will issue the FR PIN to you. If you need help with this process, please contact your assigned State Budget Division Budget Analyst.
 - o Check the email system in www.FederalReporting.gov for messages. The FR PIN number is communicated to you through this email system.

Thank you for your continued efforts to ensure the transparency and accountability for the Recovery Act funding.