



Dave Heineman
Governor

STATE OF NEBRASKA

DEPARTMENT OF ADMINISTRATIVE SERVICES
Carlos Castillo, Jr.
Director

MEMORANDUM

Date: August 14, 2009

To: State Agencies, Boards and Commissions receiving American Recovery and Investment Act (ARRA) Grant Awards

Attention: Agency Directors, Finance Officers and ARRA Coordinators

From: Gerry Oligmueller
State Budget Administrator

Topic: ARRA Section 1512 reporting requirements

As mentioned in the August 4th communication on ARRA 1512 reporting requirements, your assigned State Budget Division Budget Analyst will contact you to review progress toward completing Section 1512 reporting. The Budget Analyst will use the attached check list to identify that progress. I hope sharing this checklist in advance will assist in the discussion of your Section 1512 reporting plans and progress. In the meantime, you may also wish to use it as a tool to guide activities needed to successfully complete 1512 reporting and to provide the documentation needed for potential reviews of your reporting process. Please share with appropriate staff.

Thank you for your attention to this important matter.