

American Recovery and Reinvestment Act 2009 (ARRA)
Internal Controls, Reporting and Audit Meeting
State of Nebraska - State Budget Division

Monday, June 22, 2009
State Capitol Hearing Room 1507
1:30 PM to 3:30 PM

To: All Agencies, Boards and Commissions

Attention: Recipients and Sub-recipients of American Recovery and Reinvestment Act (ARRA) Funds

This meeting is being conducted for state agencies, boards and commissions that are recipients or sub-recipients of funds under the American Recovery and Reinvestment Act (ARRA) of 2009.

Attendees should include the agency director, finance staff involved in ARRA accounting and reporting, and the program staff involved in administering the ARRA funded activity.

Please RSVP by Wednesday, June 17, to Betty Hladky at Betty.Hladky@nebraska.gov with the ARRA program name, employee name, title, email address and phone number of those attending from your agency. An RSVP form is also provided in the attachment to this email to aid in the communication of this information.

It has been a couple of months since our last meeting. It is time to start preparations for the October 10 federal reporting deadline. At this meeting, we will present information on the following topics:

- Internal controls and steps you can take to assess your agency (see attachment)
- Reports and the required data elements, sub-recipient reporting
- Audits of ARRA programs and what to expect

We would also like to hear from you regarding your interactions with federal agencies, information you may be receiving from related trade associations, and items you feel would be useful to the group.

This meeting will initiate a series of monthly meetings as we prepare for the October 10th reporting deadline and ensure that we are maintaining compliance with certifications and assurances made regarding the handling and use of ARRA funds.

Thank you for your time and attention to this important subject.