

Dave Heineman, Governor

MEMORANDUM

DATE: October 1, 2010
TO: All Agencies, Boards, and Commissions
FROM: Gerry A. Oligmueller, State Budget Administrator
SUBJECT: FY 2010-11 Deficit Budget Requests

Section 81-126 Reissue Revised Statutes of Nebraska, 2008, provides for the Governor to make recommendations to the Legislature as to the deficiency funding requirements of the various agencies, boards, and commissions of State government.

State agencies, boards, and commissions must consider the number of months remaining in your current budget plan and undertake necessary management actions that will allow you to operate within the current fiscal year 2011 appropriations. A deficit budget request should only be submitted to address the most critical situations that cannot be managed within existing appropriations and other requirements of the enacted appropriation laws. The state has not received and will not likely be projected to receive additional revenues to fund deficit requests.

The Nebraska Budget Request and Reporting System (NBRRS) will once again be used by agencies to prepare and submit necessary FY 2010-11 deficit budget requests. Specifically, the "Issue Details" screen under the "2011 Deficit" budget cycle will be used to identify funding requirements that cannot be managed within existing appropriations. Any necessary changes should be submitted with appropriate explanation for consideration as noted for deficit budget requests by October 22nd, 2010.

Go to http://www.budget.ne.gov/das_budget/bud/nbrrs.htm to login to the NBRRS and begin preparing necessary 2011 mid-biennial budget adjustments. You should contact your assigned Administrative Services-State Budget Division Budget Analyst with the names of any individuals who will have deficit request preparation responsibilities but do not already have access to the NBRRS Issue Details screen. Screen instructions, as well as step-by-step instructions to establish access to NBRRS or to reset a forgotten password, can be found at http://www.budget.state.ne.us/das_budget/bud/NBRRSInstructions.htm.

Deficit budget requests submitted to the State Budget Administrator by agencies, boards, and commissions will be formally transmitted to the Legislature's Legislative Fiscal Office. Higher Education submittals will also be formally transmitted to the Coordinating Commission for Postsecondary Education.

Please direct any questions regarding deficit requests to your assigned budget analyst in the Administrative Services-State Budget Division.

You must also complete the "IT Project Proposal" screen (and related "IT Issue") and undergo review by the Nebraska Information Technology Commission for deficit requests for information technology projects. Questions regarding submission of project proposals should be directed to Rick Becker of the Office of the CIO at rick.becker@nebraska.gov or (402) 471-7984.

Thank you very much for your serious attention to this communication.