

Agency 09 - Secretary Of State

Statutory Authority:

The office of Secretary of State as a Constitutional Office provides for numerous and varied services to both the public and private sectors as mandated by the Constitution and Statutes of the State of Nebraska.

Vision Statement:

The vision of the Constitutional office of the Secretary of State is to direct and administer the Statutory and Constitutional mandates provided for by the laws of the State of Nebraska.

Mission Statement:

The mission of the Secretary of State is to continue to provide the commitment and service to the Citizens of the State of Nebraska.

Goals:

The goals and objectives of the Secretary of State Office is to meet the constitutional and statutory mandates as set forth in the Constitution and legislative mandates.

Financial Data:

	Actual FY04	Approp FY05	Request FY06	Recom FY06	Request FY07	Recom FY07
General Fund	649,842	712,672	825,524	727,393	816,768	748,253
Cash Fund	3,262,440	4,055,042	4,480,042	17,733,091	4,480,042	6,049,934
Federal Fund	0	0	13,209,740	0	1,484,740	0
Revolving Fund	860,002	1,121,045	1,053,976	1,065,095	1,062,423	1,070,826
Other Fund	0	0	0	0	0	0
Total Agency	4,772,284	5,888,759	19,569,282	19,525,579	7,843,973	7,869,013

Agency 09 - Secretary Of State Program 009 - Secretary Of State Salary

Program Objectives:

This program's function is to compensate the Secretary of State for duties performed in the form of salary and benefits. This activity is provided for in statute.

Financial Data:

	Actual FY04	Approp FY05	Request FY06	Recom FY06	Request FY07	Recom FY07
General Fund	81,670	82,498	82,498	82,756	82,498	83,699
Cash Fund	0	0	0	0	0	0
Federal Fund	0	0	0	0	0	0
Revolving Fund	0	0	0	0	0	0
Other Fund	0	0	0	0	0	0
Total	81,670	82,498	82,498	82,756	82,498	83,699

Performance Measures:

Fulfill the duties and responsibilities of the Secretary of State as defined in the Constitution and Statutes of the State of Nebraska.

Agency 09 - Secretary Of State Program 022 - Administration

Program Objectives:

The Administration of the Secretary of State involves various general government duties and responsibilities. This division includes the main office of the Secretary of State room 2300, Fiscal office, Notary Public office, Rules and Regulations and the Licensing of Private Detectives and Collection Agencies.

Financial Data:

	Actual FY04	Approp FY05	Request FY06	Recom FY06	Request FY07	Recom FY07
General Fund	191,706	197,190	197,190	200,423	197,190	207,261
Cash Fund	126,319	130,468	130,468	134,229	130,468	137,022
Federal Fund	0	0	0	0	0	0
Revolving Fund	0	0	0	0	0	0
Other Fund	0	0	0	0	0	0
Total	318,025	327,658	327,658	334,652	327,658	344,283

Performance Measures:

	FY03-04 Actual	FY04-05 Estimate	FY05-06 Estimate	FY06-07 Estimate
Number of Notary applications	4,000	5,000	5,500	6,000
Regular Certifications	1,800	1,800	2,000	2,200
Apostille Certifications	1,850	2,200	2,400	2,600
Duplications and Listings	30	30	30	30
Notary information requests (law, bonding)	1,800	2,500	3,000	3,500
Private detective agencies licenses	100	100	110	120
Private detective licenses	120	120	135	150
Truth examiners licenses	70	70	75	75
Plainclothes investigators	215	220	230	240
Rules & Regulations photocopied	192,000	192,000	200,000	180,000
Rules & Reg. full set subscribers	25	20	18	18
Rules & Reg. partial set subscribers	16	14	12	10

Agency 09 - Secretary Of State Program 045 - Election Administration

Program Objectives:

The Election Division of the Secretary of State's Office is responsible, with the assistance of local election officials, for the conduct of election within the state. This includes overall responsibility for the registration of voters, candidate filings, ballot design, and compilation of results as well as ensuring compliance with variance federal mandates such as the Voting Rights Act, Americans with Disabilities Act (as it applies to polling places), the National Voter Registration Act and the recently passed (2003) Help America Vote Act.

Financial Data:

	Actual FY04	Approp FY05	Request FY06	Recom FY06	Request FY07	Recom FY07
General Fund	187,478	238,389	238,389	243,620	238,389	249,308
Cash Fund	476,340	10,000	435,000	13,651,539	435,000	1,933,843
Federal Fund	0	0	13,209,740	0	1,484,740	0
Revolving Fund	0	0	0	0	0	0
Other Fund	0	0	0	0	0	0
Total	663,818	248,389	13,883,129	13,895,159	2,158,129	2,183,151

Performance Measures:

	FY03-04 Actual	FY04-05 Estimate	FY05-06 Estimate	FY06-07 Estimate
Election filings	500	100	500	100
Training sessions	15	15	30	15
Officials Attending	350	350	400	350
Voter Registration Forms	150,000	150,000	150,000	150,000
Petitions Processed	17	1	10	1

Agency 09 - Secretary Of State Program 051 - Corporations

Program Objectives:

The Corporation division's responsibility is to verify, record, and file all Articles of Incorporation, Certificates of Authority, Trade Names, Trade Marks, Service marks, Limited Liability partnerships, Limited Liability Companies of both domestic and foreign entities doing business in the State of Nebraska. These functions include the processing of any amendments or dissolution's of any entity, along with revival certificates.

Financial Data:

	Actual FY04	Approp FY06	Request FY06	Recorm FY06	Request FY07	Recorm FY07
General Fund	0	0	0	0	0	0
Cash Fund	476,708	488,380	488,380	496,984	488,380	507,788
Federal Fund	0	0	0	0	0	0
Revolving Fund	0	0	0	0	0	0
Other Fund	0	0	0	0	0	0
Total	476,708	488,380	488,380	496,984	488,380	507,788

Performance Measures:

	FY03-04 Actual	FY 04-05 Estimate	FY05-06 Estimate	FY 06-07 Estimate
Applications for:				
Limited Partnerships	90	110	120	130
Foreign Authority	1,120	1,300	1,400	1,500
Articles, Nonprofit & Domestic	3,450	3,700	3,800	3,900
Amendments	2,325	2,500	2,750	3,000
Trade Names	1,625	2,100	2,300	2,400
Professional Registrations	2,150	2,500	2,700	2,800
Change of Agents	5,125	5,600	6,000	6,500
Corporate Revival	4,200	2,000	2,100	2,200
Proof of Publication	6,350	7,740	8,000	8,250
LLC	3,000	4,000	5,000	5,000
Corporations on record:				
Domestic	39,060	39,700	40,000	40,250
Foreign	9,193	9,300	9,500	9,700
Non-profit	12,635	13,000	13,500	14,000

Agency 09 - Secretary Of State Program 053 - Collections

Program Objectives:

The Secretary of State is designated as the administrator of the Nebraska Collection Agency Act. These duties include the licensing of collection agencies and solicitors employed by such collection agencies. The license fees paid by the agencies and solicitors support the program through cash fund revenues.

The goals of this program is to provide for oversight of competent, trained, and licensed collectors to protect the citizens from unscrupulous persons. The objectives include to maintain the high standard of professionalism among the collectors, with the ability to censure those collectors who operate outside the requisites of the Act.

Financial Data:

	Actual FY04	Approp FY05	Request FY06	Recorm FY06	Request FY07	Recorm FY07
General Fund	0	0	0	0	0	0
Cash Fund	59,656	66,064	66,064	67,983	66,064	70,387
Federal Fund	0	0	0	0	0	0
Revolving Fund	0	0	0	0	0	0
Other Fund	0	0	0	0	0	0
Total	59,656	66,064	66,064	67,983	66,064	70,387

Performance Measures:

	FY 03-04 Actual	FY 04-05 Estimate	FY 05-06 Estimate	FY 06-07 Estimate
Number of written complaints received	48	51	50	50
Initial collection agency licenses	60	65	70	75
Collection agency renewals	260	270	300	330
Initial branch office licenses	82	84	85	90
Renewal branch office licenses	255	260	270	280
Solicitors certificates	31,500	33,000	33,500	33,750

Agency 09 - Secretary Of State Program 086 - Records Management

Program Objectives:

The Records Management Division provides "programs for the systematic and centrally-correlated management of state and local records..." to "promote efficiency and economy in the day-to-day recordkeeping activities of state and local governments..." to "facilitate and expedite governmental operations." The State Records Board administers and contracts for Nebrask@ Online to provide electronic access to public records.

Financial Data:

	Actual FY04	Approp FY05	Request FY06	Recom FY06	Request FY07	Recom FY07
General Fund	188,988	194,595	307,447	200,594	298,691	207,985
Cash Fund	1,326,908	2,331,160	2,331,160	2,337,964	2,331,160	2,338,128
Federal Fund	0	0	0	0	0	0
Revolving Fund	860,002	1,121,045	1,053,976	1,065,095	1,062,423	1,070,826
Other Fund	0	0	0	0	0	0
Total	2,375,898	3,646,800	3,692,583	3,603,653	3,692,274	3,616,939

Performance Measures:

	FY2004	FY2005	FY2006	FY2007
Documents Scanned	5,569,721	5,600,000	5,700,000	5,800,000
Microfilm Lab Units Produced	3,622	3,600	3,600	3,600
Documents Microfilmed	1,573,304	1,500,000	1,500,000	1,500,000
Records Storage (box-month)	659,895	670,000	680,000	690,000
Records Destroyed (Cu. Ft.)	12,366	15,000	12,000	15,000

Agency 09 - Secretary Of State Program 089 - Uniform Commercial Code

Program Objectives:

The Secretary of State is responsible for the filing of financing statements and related documentation pursuant to the Uniform Commercial Code (UCC). Financing statements are filed to make a public record of secured financial transactions between a debtor and a secured party. This security interest will be created in a commercial loan or purchase credit situation. By the public filing of this security interest, subsequent creditors or any interested party will be placed on notice to a prior claim on portions of the debtor's collateral. The financing statements are extremely important in establishing priority among creditors in judicial proceedings, including bankruptcy, to determine rights of conflicting creditors.

Financial Data:

	Actual FY04	Approp FY05	Request FY06	Recom FY06	Request FY07	Recom FY07
General Fund	0	0	0	0	0	0
Cash Fund	796,509	1,028,970	1,028,970	1,044,392	1,028,970	1,062,766
Federal Fund	0	0	0	0	0	0
Revolving Fund	0	0	0	0	0	0
Other Fund	0	0	0	0	0	0
Total	796,509	1,028,970	1,028,970	1,044,392	1,028,970	1,062,766

Performance Measures:

To efficiently handle the central filing office operation which includes, but is not limited to:

- 1) Fundamental decisions on filing accuracy,
- 2) Recording type of debtor/secured party information into the database,
- 3) Filing documents,
- 4) Preparation of documents for microfilming and scanning,
- 5) Responding to written lien search requests, and
- 6) All other correspondence/liaison communication regarding perfection/filing information.