

**FROM:** Nebraska Commission on Indian Affairs (Agency 076)

**TO:** Sen. Lavon Heidemann, Chairperson – Appropriations Committee

**Date:** 1-11-09

Report to the Appropriations Committee of the Legislature detailing specific actions and plans to implement budget actions pursuant to Legislative Bill 1, Legislative Bill 2, and Legislative Bill 3, One Hundred First Legislature, First Special Session, 2009.

### **Fiscal Year 2010**

- 1. The expected impact on staffing to include the number and description of positions affected, whether the action to be taken involves layoffs, leaving positions vacant, furloughs, etc., and the dollar savings.**

Our agency anticipates no impact to staffing. Staffing levels shall remain unchanged, with an Executive Director and two support staff. No furloughs are anticipated for the upcoming year. Due to no change in staffing, we anticipate no dollar savings in this portion of our agency budget.

- 2. The expected impact on services provided to the public and/or agency functions. This can include both a reduction as well as the total elimination of services/functions.**

Our agency is committed to continue to carry out all agency functions and goals. In order to effectively carry out these functions, it is necessary for our Agency Director to travel to a variety of locations to gain a “boots on the ground” understanding about a variety of situations that arise each year.

In order to effectively interact and network with a variety of governmental and tribal entities, it is imperative that the agency director attend a wide variety of meetings and events. However, we have been forced to cut our agency travel budget. This may result in a reduced ability to travel to events and ultimately could have a negative impact on the agency's ability to carry out its various goals and objectives.

- 3. Any foreseen impact on the receipt of federal funds as a result of matching, maintenance of effort, or other requirements.**

Our agency anticipates no impact regarding federal funds.

- 4. Whether fees used to support agency operations will be increased during this biennium to offset cash fund transfers to the General Fund. If so, please indicate which fees will be increased, by how much, and the expected additional revenue.**

Our agency collects no fees and anticipates that no fees will be implemented in fiscal year 2010.

***Additional Comments for FY 2010:***

The majority of cost savings for fiscal year 2010 consist of a change to electronic publishing and distribution of the agency newsletter resulting in anticipated savings of approximately \$6,250.00. These changes have already been implemented.

To meet the additional needs of reducing the agency budget by 2.5%, our agency is in the process of changing our mandatory commission meetings from four in-person meetings to two video conferences and two in-person meetings per year. This change, along with the voluntary waiver of meal and lodging reimbursement by our commissioners is projected to save approximately \$8,200.00 per year.

## **Fiscal Year 2011**

- 1. The expected impact on staffing to include the number and description of positions affected, whether the action to be taken involves layoffs, leaving positions vacant, furloughs, etc., and the dollar savings.**

Our agency will make every effort to minimize the affect of budget reductions to our staffing. Staffing levels shall remain unchanged, with an Executive Director and two support staff. If at all possible, no employee furloughs will be requested for the year. Based upon no change in staffing and no furloughs, we anticipate no dollar savings in this portion of our agency budget.

- 2. The expected impact on services provided to the public and/or agency functions. This can include both a reduction as well as the total elimination of services/functions.**

Our agency is committed to continue to carry out all agency functions and goals. In order to effectively carry out these functions, it is necessary for our Agency Director to travel to a variety of locations to gain a “boots on the ground” understanding about a variety of situations that arise each year.

In order to effectively interact and network with a variety of governmental and tribal entities, it is imperative that the agency director attend a wide variety of meetings and events. It is anticipated that in order to meet the 5.0% budget cut, as well as mandatory wage increases of 2.5% and an expected 10% increase in health insurance costs, the agency’s travel and lodging budgets will have to be cut completely. Additionally, budget items such as communications expense, postage and office supplies will have to be cut almost completely. This will severely impact the ability of the agency to carry out even its most basic operations and objectives.

- 3. Any foreseen impact on the receipt of federal funds as a result of matching, maintenance of effort, or other requirements.**

Our agency anticipates no impact regarding federal funds.

- 4. Whether fees used to support agency operations will be increased during this biennium to offset cash fund transfers to the General Fund. If so, please indicate which fees will be increased, by how much, and the expected additional revenue.**

Our agency collects no fees and anticipates that no fees will be implemented in fiscal year 2010.

### ***Additional Comments for FY 2011:***

Our agency will continue to hold mandatory commission meetings consisting of two video conferences and two in-person meetings per year. This change, along with the voluntary waiver of meal and lodging reimbursement by our commissioners is projected to save approximately \$8,200.00 per year.

|         |                            |                                |                             |                                       |  |               |
|---------|----------------------------|--------------------------------|-----------------------------|---------------------------------------|--|---------------|
|         |                            |                                |                             |                                       |  |               |
|         | <b>NCIA FY 2010 Budget</b> |                                |                             |                                       |  |               |
|         |                            |                                |                             |                                       |  |               |
|         | <b>Category</b>            | <b>Original FY 2010 Budget</b> | <b>New Budget as of LB1</b> | <b>Plus Reappropriation as of LB1</b> | <b>2010 Budget Including Reappropriation</b> | <b>Change</b> |
| 511100  | Perm. Salaries-Wages       | \$126,558.00                   | 126,558.00                  |                                       | 126,558.00                                   | 0.00          |
| 511600  | Per Diems                  | \$2,800.00                     | 2,800.00                    |                                       | 2,800.00                                     | 0.00          |
|         |                            |                                |                             |                                       |  |               |
|         | <b>Benefits</b>            |                                |                             |                                       |  |               |
| 515100  | Retirement                 | \$9,609.00                     | 9,609.00                    |                                       | 9,609.00                                     | 0.00          |
| 515200  | FICA                       | \$9,801.00                     | 9,801.00                    |                                       | 9,801.00                                     | 0.00          |
| 515400  | Life                       | \$68.00                        | 68.00                       |                                       | 68.00  | 0.00          |
| 515500  | Health                     | \$24,931.00                    | 24,931.00                   | 2,476.00                              | 27,407.00                                    | 2,476.00      |
| 516300  | EAP                        | \$45.00                        | 45.00                       |                                       | 45.00  | 0.00          |
| 516500  | Work Comp                  | \$1,053.00                     | 1,053.00                    |                                       | 1,053.00                                     | 0.00          |
|         |                            |                                |                             |                                       |  | 2,476.00      |
|         |                            |                                |                             |                                       |  |               |
|         | <b>Operating Expenses</b>  |                                |                             |                                       |  |               |
| 521100  | Postage                    | 600.00                         | 600.00                      |                                       | 600.00                                       | 0.00          |
| 521200  | Com Expense                | 4,500.00                       | 4,000.00                    |                                       | 4,000.00                                     | -500.00       |
| 5212300 | Freight Expense            | -                              | 0.00                        |                                       | 0.00   | 0.00          |
| 521400  | Data Processing            | 1,400.00                       | 1,400.00                    |                                       | 1,400.00                                     | 0.00          |
| 521500  | Publication & Print        | 150.00                         | 150.00                      |                                       | 150.00                                       | 0.00          |
| 521900  | Awards                     | -                              | 0.00                        |                                       | 0.00   | 0.00          |
| 522100  | Dues & Subscription        | 650.00                         | 300.00                      |                                       | 300.00                                       | -350.00       |
| 522200  | Conference Registration    | 500.00                         | 0.00                        |                                       | 0.00   | -500.00       |
| 523601  | Interest Expense           | -                              | 0.00                        |                                       | 0.00   | 0.00          |
| 527100  | Rep & Maint-Office Equip.  | -                              | 0.00                        |                                       | 0.00   | 0.00          |
| 531100  | Office Supplies            | 1,200.00                       | 800.00                      |                                       | 800.00                                       | -400.00       |
| 533900  | Food                       | 500.00                         | 0.00                        |                                       | 0.00   | -500.00       |

|        |                          |                      |                      |              |                      |             |
|--------|--------------------------|----------------------|----------------------|--------------|----------------------|-------------|
| 534600 | Ed & Recreational        | 50.00                | 0.00                 |              | 0.00                 | -50.00      |
| 534900 | Misc. Supplies           | -                    | 0.00                 |              | 0.00                 | 0.00        |
| 541100 | Acctg & Auditing         | 2,300.00             | 2,300.00             |              | 2,300.00             | 0.00        |
| 542100 | SOS Temp Service         | -                    | 0.00                 |              | 0.00                 | 0.00        |
| 547100 | Educational              | -                    | 0.00                 |              | 0.00                 | 0.00        |
| 549200 | Janitorial               | 120.00               | 120.00               |              | 120.00               | 0.00        |
| 554900 | Other contractual        | -                    | 0.00                 |              | 0.00                 | 0.00        |
| 555200 | Software-New Purchase    | 200.00               | 0.00                 |              | 0.00                 | -200.00     |
| 556300 | Surety & Notary Bonds    | -                    | 0.00                 |              | 0.00                 | 0.00        |
| 559100 | Other Operating Expenses |                      | 0.00                 |              | 0.00                 | 0.00        |
| 571100 | Board & Lodging          | 2,000.00             | 1,340.00             |              | 1,340.00             | -660.00     |
| 571600 | Meals-Not Trav St PAC    | -                    | 0.00                 |              | 0.00                 | 0.00        |
| 572100 | Commercial               | 765.00               | 250.00               |              | 250.00               | -515.00     |
| 574500 | Personal Vehicle Mileage | 5,000.00             | 3,900.00             |              | 3,900.00             | -1,100.00   |
| 575100 | Misc Travel Expense      | 200.00               | 100.00               |              | 100.00               | -100.00     |
| 583000 | Furniture & Office Equip | -                    | 0.00                 |              | 0.00                 | 0.00        |
| 583300 | Computer Hardware        | -                    | 0.00                 |              | 0.00                 | 0.00        |
| 584800 | Libraries & Museums      | -                    | 0.00                 |              | 0.00                 | 0.00        |
|        |                          |                      |                      |              |                      |             |
|        | Total Operations Funding | <b>\$ 195,000.00</b> | <b>\$ 190,125.00</b> |              | <b>\$ 192,601.00</b> | <b>\$ -</b> |
|        | Cash Fund                |                      | 800.00               |              | 800.00               |             |
|        |                          |                      |                      |              |                      |             |
|        |                          |                      |                      | <b>Cut %</b> | <b>2.50%</b>         |             |