



STATE OF NEBRASKA

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January 19, 2010

Senator Lavon Heidemann
Chair, Appropriations Committee
State Capitol Building, Room 1004
Lincoln, NE 68509

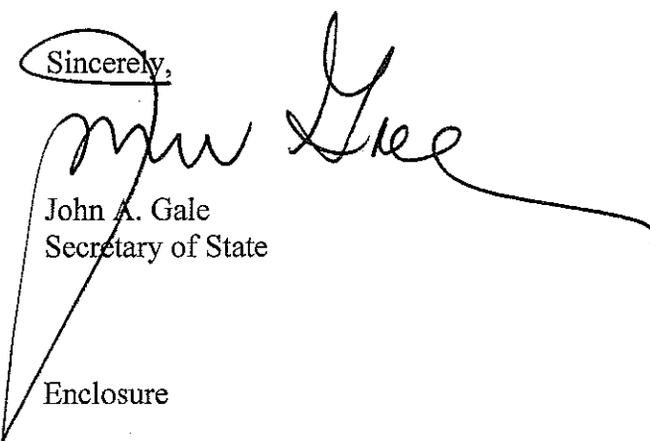
Re: Report to the Nebraska Legislature pursuant to LB 1, 2, and 3, 101st Legislature,
First Special Session 2009

Dear Senator Heidemann:

Enclosed please find the above referenced report submitted by the Nebraska Secretary of State.

Please feel free to contact me if you have any questions regarding this report.

Sincerely,



John A. Gale
Secretary of State

Enclosure

cc: Gerry Oligmueller, AS Budget Division

AGENCY 009 – SECRETARY OF STATE - REPORT TO THE LEGISLATURE PURSUANT TO LB1, LB2
and LB3, 101st LEGISLATURE, FIRST SPECIAL SESSION, 2009

1. Program 022 – Administration: In order to accomplish the across the board reductions, the agency will not fill a vacant Administrative Assistant position in the second floor main office. We have accomplished cross training of front office staff within our various divisions to ensure this reduction will not impact the level of services we provide to the public.
2. Program 045 – Elections Division: We were not subject to across the board reductions in this program as the state is at the absolute minimum Maintenance of Effort (MOE) requirement under the Help America Vote Act (HAVA). As was communicated both to DAS Budget and to the Fiscal Office, the state must maintain the minimum MOE or we will be subject to repayment of federal HAVA funds previously received. Although we were not subject to budget cuts in this program, we are limiting expenditures to items critical to accomplishing the program objectives.
3. Program 051 – Corporations: The influx of revenues in this fund is sufficient to accomplish the cash transfers to the general fund in each fiscal year, with no corresponding increase in fees or reduction to staff or services necessary. We currently have 2 ½ FTEs vacant in this division. We will retain the use of temporary help during tax season in lieu of hiring the vacancies and we will continue to pursue advances in technology to ensure a high level of customer service/satisfaction.
4. Program 053 – Collections: The influx of revenues in this fund is sufficient to accomplish the cash transfers in each fiscal year, with no corresponding increase in fees or reduction to staff or services necessary.
5. Program 086 – Records Management:

Revolving fund reductions – We are using savings due to attrition to cover the across the board reductions to this program. We have filled the current division Deputy position at a lower salary than the previous Deputy. We have also refrained from hiring a vacant Electronic Records Manager until such time as we are able to fill the position through additional attrition savings. We will not experience any layoffs or reduction to customer service as a result of this reduction.

Cash fund reductions – We will manage the cash fund transfers by limiting the amount of technology grants awarded to agencies and other political subdivisions until such time as the cash fund balance is sufficient to support new grants. No layoffs or other reductions to service will be necessary within this fund/program.
6. Program 089 – UCC: As stated previously under the corporation program, this cash fund has sufficient revenues to absorb the transfers over the next fiscal year. Again, this division has 2 ½ vacancies and we will retain temporary employees during busy times rather than filling vacancies to accomplish the reduction to cash funds. No layoffs, reductions of service or increase in fees will be required under this program.